

About GDUFS & IIE

1. Is GDUFS well-known?

Guangdong University of Foreign Studies (GDUFS) was one of the earliest authorized to teach Chinese to non-Chinese speakers. In August of 2013, GDUFS was accredited among the first group of 38 universities and colleges as a Model Base for Studying in China by the Ministry of Education. It is listed, by the China Scholarship Council and the Hanban/Confucius Institute Headquarters, the Guangdong Provincial Scholarships agency and the GDUFS Scholarship fund and, as of the end of 2014 the University had received 2,562 international students from over 116 countries and regions for the year.

IIE (the Institute of International Education) is responsible for enrollment, teaching and management of international students at GDUFS. We have flexible Chinese Training Programs with courses designed for different Chinese study levels and IIE accepts students all year-round. Additionally, we have Business Chinese courses for those who want to go into businesses or apply their language skills in business. We also organize activities regarding Guangdong Provinces' commercial culture such as fairs, visits to governmental departments and tours of well-known corporations and internships. In addition, we regularly hold "Chinese Corners"...language practice sessions for international students...with the participation of volunteer Chinese students majoring in English, French, Spanish, Portuguese, Russian, German, Italian, Japanese, Korean, Indonesia-Malay, Vietnamese, Thai, Arabic and so on. Our teachers have a combination of overseas Chinese study and teaching experiences.

For more details please call 0086-20-36207141/36207142 or email us at iie@gdufs.edu.cn

2. What are the office hours? What are the responsibilities of each of the key staff? What languages do they speak?

The office hours are 8:30 am to-12:20 am, Monday to Friday. 14:00 -17:30. Office 102 provides consultancy services in English, Russian and Arabic. The phone number is 0086-20-3620 7141 or 3620 7142; Additionally, Office 103 is responsible for student management and activity arrangement and their phone number is 0086-20-3620 6067.

For more information please call 0086-20-36207141/36207142 or email to iie@gdufs.edu.cn

3. Where is the university located? Is the transport system convenient?

Guangdong University of Foreign Studies (GDUFS) is located in Guangzhou, the capital city of Guangdong Province in southern China. Guangzhou is the largest city in this region and the third largest metropolis in China, following only Beijing and Shanghai. Guangzhou enjoys convenient transportation systems and is only 2 hours by train from Hong Kong and Macau. GDUFS is embraced by Baiyun Mountain, with the north campus enjoying a beautiful environment of marvelous green hills and a variety of flowers, winding streams and intricate bridges: all immersed in fresh air, making itself an ideal place for academic studies and learning.

The addresses:

GDUFS: No.2 North Baiyun Avenue, Guangzhou, Guangdong, P.R. China 510420

IIE: NO. 7 Academic Building (next to the North Gate of the campus)

Both Baiyun International Airport and the Guangzhou Railway Station are within 30-minute drive from the university.

From Baiyun International Airport to GDUFS:

- 1) Take metro line 3 to Yongtai Station (entrance B2) →transfer to 864, get off at the station for Guangdong University of Foreign Studies. At the university gate →walk for 10-15 minutes you will arrive at NO. 7 Academic building next to the North Gate (campus maps are at all gates).
- 2) Take metro line 3 to Yongtai Station (entrance B2) →transfer to 126, get off at the station of Huangshidong East Road Station, pass over the pedestrian overcrossing →walk for 300 meters and you will arrive at the NO. 7 Academic building next to the North Gate
- 3) Take metro line 3 to Yongtai Station (entrance B2) → take a taxi to the North gate of GDUFS (about 15-20 Yuan)
- 4) Taking a taxi from airport to the university directly would cost about 100 Yuan. Be aware of taxi drivers who try overcharge passengers. Make certain they use the meter.

From Guangzhou Railway Station to GDUFS:

- 1) Take bus 805,803,529, and get off at the station of Huangshidong East Entrance station. Walk for 300 meters and you will arrive at the NO. 7 Academic building next to the North Gate
- 2) Take a taxi from Guangdong Railway Station to the University, about 25-30 Yuan.
- 3) Consult the above routes from airport to university for your reference.

Many buses connect our university to downtown areas and several shopping malls. such as Bus 245 to Tee Mall, Grandview Plaza, Bus 864 to Beijing road pedestrian mall and China plaza; in addition, you can take line 2, get off at the Baiyun Park

metro station or line 3, get off at the Yongtai Station; then take a bus or a taxi (about 15 Yuan) to our university.

If you want to go to the South Campus, you can take the circling bus, Exclusive Line 1 from our campus to the Guangzhou Higher Education Mega Center.

For more information please call 0086-20-36207141/36207142 or email to iie@gdufs.edu.cn Contact us by email and we can provide specific directions, in Chinese, to your desired destination.

4. Where do your international students come from?

As of 2014, we have accepted 2,562 international students from 116 countries taking our undergraduate, post-graduate, doctoral programs or Long-Term/Short-Term Chinese Training Programs ... or GDUFS Short-Term Study Tours. Generally speaking, our international students are mainly from Asia/East Asia, Europe (especially Russia), the Middle East and Africa with students from Asia accounting for 52.4%, Europe 15%, North America 2.8%, South America 5.4%, Africa 24%, Oceania 0.4%.

For more information please call 0086-20-36207141/36207142 or email us at iie@gdufs.edu.cn

5. What kind of Chinese training programs do you provide? How much do they cost? What materials are required for application?

Long-term/ Short-term Chinese language training programs are provided for students of different Chinese Levels, including: Introductory, Elementary, Intermediate, and Advanced Levels. Applications are accepted throughout the year. Flexible term arrangements are available to meet individual needs: length of study may include 4 weeks, 8 weeks, half year, 1 year and/or up to several years.

Additionally, we also provide Intensive Chinese Training Programs (for Winter and Summer Vacations). These 4-week programs begin in January and July each year. Participants at the Introductory, Elementary and Intermediate levels can take intensive courses in Communicative Chinese under respective program frameworks.

For Long-Term Chinese Language Training Programs:

Tuition fees: RMB 17,200 /year, RMB 8,600/semester, RMB 4,700 /8 weeks, application fee RMB 500;

Short-Term Chinese language training program:

Tuition fee: RMB 2,600, application fee RMB 300;

Application materials required: Photocopy of the homepage of the passport and of the

visa, 3 passport-type photos, application form (applications will be accepted at any time).

For more information please call 0086-20-36207141/36207142 or email to ie@gdufs.edu.cn

6. Are there any other special courses besides Chinese Training Programs? How much do they cost?

In addition to Chinese Training Programs, IIE also provides a Guangwai International Summer School Program. This two-week program aims to provide international students with opportunities to explore insights and the secrets to China business, society and culture through lectures, seminars, discussions, visits to government entities and companies, and networking with people from different fields and backgrounds. Two weeks from around the end of July to early August each year. A confirmed schedule will be announced each year in advance.

Fee: RMB 3,500 (Application fee included)

In addition we still have Short-Term Study Tour Programs. These programs are tailor-made featuring Chinese language training courses, Chinese Corner language practice activities and sight-seeing. All are offered to help international students obtain a deeper understanding of Guangzhou City, and China as a whole ... all within a short time span. Fees are negotiable based on your program requirements.

For more information please call 0086-20-36207141/36207142 or email to ie@gdufs.edu.cn

7. How many students are there in each Chinese training class? How do you group the students? What languages are used in classes?

At the beginning of each program, there is a Chinese language test. Students will be grouped into different class levels according to their tests results. Small-class teaching will be supplied with the specific student number of each class varying. In the first two weeks instructors will speak English to help beginners, and then the classes will be delivered all in Chinese so as to create a favorable language-learning environment.

For more information please call 0086-20-36207141/36207142 or email to ie@gdufs.edu.cn

8. What qualifications and documents are required to apply for your undergraduate programs? What majors are available? And how much do they cost?

We provide various undergraduate programs for foreign students. Students who have passed the new HSK5 could choose the Chinese Language (Business Chinese or Culture and Communication) program. The duration of these programs is 2 years.

Tuition fee: RMB 18,400/year; Application fee: RMB 500. For other programs such as International Economy and Trade, Business Administration and so on, the duration is 4 years. Tuition fee: RMB 18,400/year; (Tuition fee of Arts Programs: RMB 28,000/year), Application fee: RMB 500. Special Preparatory studies are offered for certain 4-year based majors such as Economics, Management and Finance. In these programs, the first year is designed for international students to take preparatory studies, and in the second, third and fourth years, courses in the major areas of study are offered. With successful completions of preparatory studies, students are then allowed to join the second year degree course studies with regularly- enrolled Chinese students. Special Preparatory Studies aim at improving students' overall academic competence in specialized Chinese, English, Mathematics and some basic module courses via lectures, discussions and field studies. Students are then able to complete business, management and relevant majors in a systematic and scientific way.

Students who do not pass the HSK at specified levels could choose the Chinese Language (Business Chinese or Culture and Communication). The duration of these programs are 4 years. Tuition fee: RMB 18,400/year; Application fee: RMB 500. Or, you can choose an all-English language teaching program. Students who have passed the HSK4 could choose the Chinese Language (Business Chinese or Culture and Communication). The duration of these programs is 3 years. Tuition fee: RMB 18,400 / year; Application fee: RMB 500. Applications must be filed before July 30 each year with the submission of the following documents/materials:

- (1) Photocopy of applicants' passport and visa, 7 passport-type photos and the application form
- (2) Photocopy of HSK certificate
- (3) High School Certificate and transcript (Note: In case the language used on the certificate and/or transcript is neither Chinese nor English, the papers should be submitted with a notarized Chinese or English translation)

For more information, please call 0086-20-36207141/36207142 or send Email to iie@gdufs.edu.cn

9. What kind of all-English programs does your university provide? What qualifications and documents/materials are required for application?

The Institute for International Education provides International Business (All-English BA Program) and Chinese Business Culture (All-English BA Program) Qualifications Required: Secondary high school certificate; TOEFL 70/IELTS 5.5 or above for students from non-English-speaking countries (or applicants must pass the English language test organized by the Institute.). Tuition fee: RMB 28,000/year, Application fee: RMB 500. Additionally we also offer an All-English MBA Program. The program duration is 2 years for full-time study and 3 years for part-time study. Qualifications required: Bachelor's degree with 3 years of work experience; TOEFL 70/IELTS 5.5 or above for students from non English-speaking countries (or applicants must pass the

English language test organized by the Institute) Tuition fee: RMB 96,000 in total.

For more information, please call [0086-20-36207141/36207142](tel:0086-20-36207141/36207142) or send Email to ie@gdufs.edu.cn

10. What kind of postgraduate programs do you have for foreign students?

Postgraduate programs for foreign students are as follows:

Three-year Credit-Based Postgraduate Programs: World Economics, Regional Economics, International Trade, Accounting, Business Management, Civil Law and Commercial Law, International Law, International Relations, Professional Masters Degree in Law, Study of Art, Comparative Literature and World Literature, Comparative Culture Studies, European Studies, Translation Studies, English Language and Literature, Japanese Language and Literature, Asian and African Languages and Literature, Instructional Technology and Assessment of Foreign Languages.

Two-year Credit-Based Postgraduate Programs: Russian Language and Literature; French Language and Literature; German Language and Literature; Spanish Language and Literature; Linguistics and Applied Linguistics, Ideology and Political Education, Professional Masters Degrees in Business Administration, Professional Masters Degrees in Translation and Interpretation, Professional Masters Degrees in Teaching Chinese to Speakers of Other Languages and Business English Studies.

Qualifications required for all: A Bachelor's degree from a recognized institution, a passing grade on the current HSK 5 exam and the Entrance Interview.

Tuition fee: RMB 20,000/year, Application fee: RMB 500

Other Two-year Credit-Based Postgraduate Programs:

MIB (Masters in International Business)—This program aims to cultivate students and to produce multi-talented international trade professionals with comprehensive abilities in the fields of international business planning, operations, management and cross-cultural communications so as prepare them to be able to adapt to the needs of economic globalization and Chinese National conditions. Program duration: 2 years.

Qualifications required: Bachelor's degree, a passing grade on the current HSK 5 exam and the Entrance Interview.

Tuition: RMB 56,000 (Tuition fee, internship, teaching materials included; Application fee: RMB 500)

Master of Teaching Chinese to Speakers of other Languages

GDUFS is certified and entitled to provide autonomous enrollment to candidates applying for the Confucius Institute Scholarship sponsoring the Master of Teaching Chinese to Speakers of Other Languages (MTCSOL). International students can apply for this program via the Hanban/Confucius Institute Headquarters. Applications procedures can be found on the official Hanban website. Program duration: 2 years. Admission requirements: Bachelor's Degree and a passing grade on the new/current HSK 5. Tuition: RMB 20,000/year (for self-sponsored students); Application fee: RMB 400.

MTI (Master of Translation and Interpreting) ——Program duration for full-time study: 2 years. Qualifications required: Bachelor's degree, a passing grade on the new/current HSK 5 exam and an Entrance Interview. Tuition fee: RMB 35,000/year; Application fee: RMB 500

For more information, please call 0086-20-36207141/36207142 or send Email to iie@gdufs.edu.cn

11. What kind of doctoral programs do you have for foreign students?

A: English, French, Japanese, Russian Language and Literature, Linguistics and Applied Linguistics. Program duration: 3 years. Qualifications required: Master's degree, a passing grade on the new/current HSK 5 exam and an Entrance Interview. Tuition fee: RMB 24,000/year; Application fee: RMB 500

For more information, please call 0086-20-36207141/36207142 or send Email to iie@gdufs.edu.cn

Application procedures

12. How to submit the relevant materials and pay the tuition fee?

(1) Online application —— you can apply on the website of our Institute <http://gdufs.17gz.org/>

(2) Apply through Email —— you can query relevant information and apply by sending an Email to iie@gdufs.edu.cn

(3) Apply on the spot —— with all required materials prepared, you can enquire and apply in Room 102 of the Institute for International Education

Add: No.2 North Baiyun Avenue, Guangzhou, Guangdong 510420, P.R.China

Guangdong University of Foreign Studies, Institute for International Education (No. 7 Academic building, North Gate)

You can pay tuition by credit card at Office 102 (only cards with “Union Pay” are acceptable) or pay in cash at the Bank of China near the main entrance with a bank note taken from Office 102. The receipt note must be returned to Office 102 to show payment of the invoice. Generally speaking, remote remittance or transfers are not supported. For special circumstances you should complete the remittance or transfer at least two weeks in advance before your term starts and then inform the staff as soon as possible by providing a copy of the valid proof of payment.

For more information, please call 0086-20-36207141/36207142 or send Email to ie@gdufs.edu.cn

13. What materials are required for application?

Language Training Programs: students with Mandarin studies background could apply at any time, while students without Mandarin background should apply before the Chinese training program starts.

- (1) Photocopy of passport and visa
- (2) 3 passport-type photos
- (3) Completed application form

Undergraduate Programs: Applications must be filed before June 30 each year with the submission of the following documents/materials:

- (1) Photocopy of applicants’ passport and visa, plus 7 passport-type photos and the application form
- (2) Photocopy of HSK 5 or above test result certificate
- (3) High School Certificate and transcript (Note: In case the language used in the certificate and/or transcript is neither Chinese nor English, the papers should be submitted with a notarized Chinese or English translation)

Postgraduate Programs: Applications must be filed before June 30 each year. Materials for submission include the following:

- (1) Photocopy of applicants’ passport and visa, plus 7 passport-type photos and the application form
- (2) Photocopy of HSK 5 test, or above, level certificate
- (3) Photocopies of University Graduation Certificate and Certificate of the applicants Bachelor’s degree (In case that the language used in the certificate or transcript is

neither Chinese nor English, the papers should be submitted with a notarized Chinese or English translation)

(4) Recommendation letters by two supervisors titled associate-professor or above

Doctoral programs: Applications must be filed before June 30 each year. Materials for submission:

(1) Photocopy of applicants' passport and visa, plus 7 passport-type photos and the application form

(2) Photocopy of HSK 5 or above level certificate

(3) Photocopies of Graduation Certificate and Certificate of Master's degree (Note: In case the language used in the certificate or transcript is neither Chinese nor English, the papers should be submitted with a notarized Chinese or English translation)

(4) Recommendation letters by two supervisors titled associate-professor or above

For more information, please call 0086-20-36207141/36207142 or send Email to ie@gdufs.edu.cn

Visa

14. How can I get a Chinese visa? What documents/materials are required if I want to apply for a visa to study in Guangzhou?

After the applications materials have been examined, successful applicants should contact our admissions office to obtain their Notice of Admission and Visa Application Form for Study in China (JW202). This document is issued by the Chinese Ministry of Education. Applicants are to apply for "X1" or "X2" visa at the Chinese Embassy or Consulate in their home countries with the Visa Application Form (JW202); and the Notice of Admission from GDUFS and their passport. Following this they can change the visas they've gotten to a Residence Permits or X2 visa with entry-exit admissions when they arrive in Guangzhou. For students with other kinds of visas, please contact us for specific information/recommendations.

In consideration of the variety of Chinese visas that are possible and the possible updates of visa policies, it is highly recommended that applicants contact the staff of the Institute for International Education to confirm that their visa has been approved and is ready to be issued in advance ... either by telephone or by e-mail, so as to avoid unnecessary troubles.

Visa and Residence Permit

For new students

1. Documents for applying for L (F,) visa extension or X2 visa:

① Visa certification (issued by the IIE office in Rm 102), ② Registration Form of Temporary Residence for Visitors, ③ Passport, ④ 1 visa photo and the receipt for visa photos, ⑤ The admission letter (issued by Rm 102 Office), ⑥ Number of the online visa application (Get this from Rm 103 office)

2. Documents for applying for Residence Permit (student visa):

① Visa certificate (issued by Rm.102 Office), ② Registration Form of Temporary Residence for Visitors, ③ Medical exam report, (please make an appointment at <http://www.gdwbzx.com/Booking>), ④ JW202 form (get from Rm. 102 Office), ⑤ The admission letter (issued by Rm. 102 Office), ⑥ Your passport, ⑦ 1 visa photo and the receipt for visa photos, ⑧ The number of the online visa application (get from Rm. 103 office)

For the keep-on-studying students

1. Documents for extending your Residence Permit (student visa):

① Visa certificate (issued by Rm. 102 Office), ② The registration Form of Temporary Residence for Visitors, ③ The passport, ④ 1 visa photo and the receipt for visa photos, ⑤ The number of the online visa application (get from Rm.103 office)

2. Documents for changing the visa to the Residence Permit (student visa)

① Visa certificate (issued by Rm. 102 Office), ② Registration Form of Temporary Residence for Visitors, ③ The medical exam report, (please make an appointment at <http://www.gdwbzx.com/Booking>), ④ The JW202 form (get from Rm. 102 Office), ⑤ A copy of the admission letter (issued by Rm. 102 Office), ⑥ Your passport, ⑦ 1 visa photo and the receipt for visa photos, ⑧ The number of the online visa application (get from Rm. 103 office)

For more information, please call [0086-20-36207141/36207142](tel:0086-20-36207141) or e-mail to iie@gdufs.edu.cn

Accommodations, canteens and transportation

15. How are the accommodations and canteens in your university set? How can I pay these fees?

about accommodations:

The International students' Residence Hall on the North Campus: Balconied double and quad rooms (equipped with private toilet/bath, hot water supply, air-conditioning, and internet connections). A separate group kitchen, laundry facilities, table, washing

machine and drying machine are on every floor) are all available in the international residence building on the North Campus.

Cost: RMB 2,300 semester/ bed (RMB 575/ month/bed; RMB 28/day/bed) for a quad room; RMB 4,500/semester/bed (RMB 1,125/month/bed; RMB 50/day/ bed) for a double room. Please note that the cost does not include bedding, extra water or electricity costs (we provide a quota of water and electricity, but if you exceed the quota, you will be charged extra money for the amount over the limit).

In addition, you need to get a letter of recommendation to secure on-campus accommodations and you must purchase a temporary Campus Card in Office Rm. 102, No.7 Academic building You then pay the cost in the reception area of the dorms either in cash or by credit card, before you can enter or use the hot water supply.

Dormitories on the South Campus (only for degree students of South Campus): Balconied international student dormitory rooms are equipped with private toilet/bath, hot water supply, air-conditioning, telephone, internet connections and public laundry facilities.

Cost: RMB 3,600/semester/ bed for a single room and RMB 3,000/semester/bed for a double room. The cost does not include bedding, water or electricity. Please note that international students in South Campus should first pay the accommodation fee, either in cash or by credit card, in the Office Rm. 102, No.7 Academic building, North Campus, and get the invoice ... then they can move into the dorms when presenting the invoice.

In addition, some reasonably priced hotels (like Xueyou Hotel, Bohao Hotel), or student apartments (like Jinbang Apartments), and residential buildings (like Baolishanzhuang, or Songyunyayuan) around/near the North Campus are also available for international students.

About the canteens

University canteens may well serve every appetite at a cost of 20-30 RMB per day (students who want to have dinners on Campus should buy a Campus-Pay Card in the Office, Rm.102, No. 7 Academic building). Various restaurants (about 20 meters from the university) serve meals at reasonable prices.

For more information, please call 0086-20-36207141/36207142 or e-mail to ie@gdufs.edu.cn

Student activities and social practice

16. Are there extra-class activities for international students in addition to the

regular Chinese learning and professional classes?

Yes, in order to enrich the international students' school lives we have arranged various after-class activities in addition to the regular classes. These include: second classes (Cantonese, Chinese calligraphy, martial arts, scissor-cut, etc), the annually-scheduled school activities (Festivals of World Cultures, series of activities about the Chinese national events and real/daily news regarding Chinese politics, the economy, and culture, Chinese Speaking and Writing Contests, English Speech Contests, Chinese Forum Activities and so on). What's more, international students can participate in all kinds of campus activities organized by the various Student Unions and other student associations and societies (such as the popular Singing Contest, soccer games and basketball games).

For more information, please contact 0086-20-36207141/36207142, or e-mail to iie@gdufs.edu.cn

Scholarships

17. What kind of scholarships does your university have? How can I apply for/get them?

In addition to being the accepting institution for scholarship students sent by the China Scholarship Council and the Hanban/Confucius Institute Headquarters, GDUFS is designated as the granting institution for Guangdong Provincial Scholarships to international students. The university also offers university scholarships (the "Excellent New Degree Student Scholarships" and "Excellent Keep-On-Studying Degree Scholarships") to provide financial assistance and support for international students who are interested in degree and language programs. Application procedures can be found at the "Scholarships" site on the website of the Institute for International Education. (Chinese website: http://iie.gdufs.edu.cn/index_cn.htm. English website: <http://iie-en.gdufs.edu.cn/>)

For more information, please contact 0086-20-36207141/36207142, or e-mail to iie@gdufs.edu.cn

Other services:

18. Is it necessary for international students to buy insurance?

According to the Ministry of Education, all international students are required to buy a Comprehensive Insurance and Health/Accident Protection Scheme for Foreigners Staying in China (Including Accidental Injury Medical Treatment Insurance, Hospitalization Medical Treatment Insurance and Death Insurance). The cost is RMB

600/year, or RMB 300/for half a year. Cost is RMB 240 for three months and RMB180 for two months.

For more information, please contact 0086-20-36207141/36207142, or e-mail to iie@gdufs.edu.cn

19. How can I reserve an airport/other pick-up service? How much does it cost?

If you need a pick-up service, please apply for it in advance when you sign up. After you've booked a pick-up service, you must inform us of your detailed flight information (flight number, specific date and time of arrival) seven days in advance, otherwise your reservation will be invalid.

Pick-up service fees: RMB 200/car (for 1-2 persons), RMB 300/van (or commercial vehicle) (for 3-4 persons); so please contact us if five or more people are expected.

For more information, please contact 0086-20-36207141/36207142, or e-mail to iie@gdufs.edu.cn